

A G E N D A



Recommendation for Council Action (Purchasing)

Austin City Council	Item ID:	44106	Agenda Number	17.
Meeting Date:	May 7, 2015			
Department:	Purchasing			
Subject				
Authorize award, negotiation and execution of a 12-month service contract with HP ENTERPRISE SERVICES, LLC, or with another qualified respondent to Request for Proposals No. SMW0122, to provide consulting services for the relocation of the City's primary data center in an amount not to exceed \$400,000, with one 12-month extension option in an amount not to exceed \$900,000, for a total contract amount not to exceed \$1,300,000.				
Amount and Source of Funding				
Funding in the amount of \$170,000 is available in the Fiscal Year 2014-2015 Capital Budget and funding in the amount of \$95,833 is available in the 2014-2015 Operating Budget of the Communications and Technology Management Department. Funding for the remaining seven months of the original contract term and extension option is contingent upon available funding in future budgets.				
Fiscal Note				
A fiscal note is attached.				
Purchasing Language:	Best evaluated proposal of eight proposals received.			
Prior Council Action:				
For More Information:	Shawn Willett, Corporate Purchasing Manager, 512 974-2274			
Boards and Commission Action:				
Related Items:				
MBE / WBE:	The contract will be awarded in compliance with City Code Chapter 2-9C Minority Owned and Women Owned Business Enterprise Procurement Program. Per the City's Small and Minority Business Resources Department, no subcontracting opportunities were identified; therefore, no goals were established for this solicitation.			
Additional Backup Information				

The contract is for a consultant to assist the Communications and Technology Management Department (CTM) with project planning, requirements gathering, new data center design, and relocation strategy development to move the City's primary data center to a new site. The City relies on its Information Technology (IT) infrastructure to support basic business functions. Most of the City's 18 data centers/computer rooms are small aging legacy facilities that lack the functionality, reliability, agility, capacity, and availability to properly support the technology required to provide future essential IT capabilities. If the current primary data center fails, almost all mission critical City business services will be either unavailable or negatively affected. Relocation of the City's primary data center to a more secure and reliable site will offer opportunities for infrastructure capacity expansion, downtime risk reduction, and consolidation of the City's current multiple data centers.

The data center relocation project will mitigate the many identified risks so that continuity of mission critical CTM IT services are ensured. The eventual goal of the project is to relocate and upgrade both the primary & back-up data centers. This contract will provide for a consultant to oversee the project planning, design, relocation strategy development and implementation activities for the primary data center move. This project will be conducted in two phases, each phase consisting of a 12-month term. Phase One will include project planning, requirements gathering, site analysis, selection and acquisition requirements. Phase Two is an optional term and must be agreed to by both the City and the Contractor, and will include primary data center layout and design requirements. This contract does not include any hardware or services for the actual move of the data center; those will be purchased through separate solicitations in the future. Decommissioning of the primary data center and the move of back up data centers are planned for future years.

An Evaluation Committee composed of personnel from multiple CTM divisions with expertise in this area evaluated the proposals and, based on the criteria, scored this proposal as the one which best meets CTM's requirements. evaluation criteria included total cost, solution proposed including understanding of the technical requirements, demonstrated applicable experience and expertise, qualifications and professionalism, implementation and deliverables plan, and local business presence.

This request allows for the development of an agreement with a qualified offeror that Council selects. If the City is unsuccessful in negotiating a satisfactory agreement with the selected offeror, negotiations will cease with that provider. Staff will return to Council so that Council may select another qualified offeror and authorize contract negotiations with this provider.

This request is urgent because CTM recently hired an outside contractor to perform a structural and facilities risk assessment on the primary data center which identified several key points of failure risk to current and future operational capabilities. A major failure of any of these facilities electrical and mechanical systems could disrupt critical City daily business operations causing loss of staff time productivity and financial revenue to the City.

MBE/WBE solicited: 47/30

MBE/WBE response: 0/0

PRICE ANALYSIS

- a. Adequate competition.
- b. 638 notices were sent including 47 MBEs and 30 WBEs. Eight responses were received, with no response from the MBEs/WBEs.

APPROVAL JUSTIFICATION

- a. Best evaluated proposal.
- b. The Purchasing Office recommends contract award consistent with the findings of the evaluation committee.
- c. Advertised in the Austin American Statesman and on the Internet.